

COPYRIGHT INTAKE FORM

Instructions: Provide the following information and promptly confer with your attorney to develop a proper course of action.

1. Title of Work: _____

(include revision number)

Previous/Alternate Title(s): _____

2. Nature of Work: _____

3. Author's full name and date of birth: _____

Address: _____

4. If 'work for hire' **, or transferred by written agreement, then
Employer/Owner name: _____

Address: _____

5. Year in which work was completed: _____

Date and Nation of first publication/sale: _____

6. Earlier work previously registered? Previous reg. no. _____

Year of previous registration: _____

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7. Derivative Work/Compilation

Identify any Pre-existing work that this work is based on or incorporates: _____

Brief, general statement of the material added to this work for which copyright protection is claimed: _____

** 'work for hire' is defined as (1) a work prepared by an employee within the scope of employment; or (2) a specially ordered or commissioned work where the parties agree in writing that the work is a 'work for hire' and that ownership resides with the employer.

(Requires multiple copies of the work to be submitted as deposit materials)
